



**An Anglican Boys' School, rooted in Africa,
providing a holistic and relevant education in a
nurturing, and transforming environment,
committed to developing men of principle and
compassion.**

School Sanatorium Professional Night Nurse

The above position will become available from 1 January 2027.

This position is a live-in post, working afternoons and night calls and overnight admissions.

Hours of work:

- Monday to Thursday 14h00 – 18h00 thereafter on duty for night call for medical emergencies and overnight Sanatorium admissions.
- Friday 13h00 – 18h00 thereafter on duty for night call for medical emergencies and overnight admissions.
- Every second Saturday 08h00 – 12h00, thereafter on call for the remainder of the weekend (must be within the 10 to 15 mins radius of the school).
- 8 days of school holidays as required.

Duties and Responsibilities:

- Provide clinically sound quality nursing care to staff and pupils.
- Assist with arranging medical appointments and referrals.
- Provide care and treat medical emergencies/ incidents which house staff cannot attend to at night and manage overnight San admissions.
- Provide and assist with first aid and communication between staff, parents and medical personnel during sporting events when needed.
- Provide first aid and care to all members of the school community when needed.
- Maintain accurate record keeping and stock control.
- Work with colleagues to provide a warm and welcoming sanatorium where the facilities are both appropriate and well maintained.
- Effective communication with the school medical multi-disciplinary team, educators, operational staff, boarding staff and parents when required.
- Follow-up on illness and injuries when needed.
- Dispense and administer medication as per standard orders and prescriptions and assist with the management of appropriate treatment plans.
- Assist with the management of chronic conditions (diabetes, epilepsy, allergies).

- Provide pastoral care to staff and boys when needed and refer to the various members of the team when needed.
- Work closely with other relevant departments.
- POPIA compliance for handling health records.

Qualities and Skills:

- Be kind, compassionate, approachable and caring
- Dedicated to working in the best interest of the patient
- Strong organizational and administrative skills
- The ability to work independently as well as within a team
- Willing to contribute and become involved in the vibrant school life
- Ability to assist with a doctor's clinic on occasion when required
- High level of attention to detail and good organizational skills
- Good computer skills, particularly in Word, Excel
- Ability to multi-task and work to deadlines
- Excellent written and verbal communication skills

Experience and Qualification:

- Diploma or Degree in Nursing Science
- Must be registered with SANC (South African Nursing Council)
- Completed comprehensive dispensing training and demonstrated competence in the safe and accurate dispensing of medication (preferable)
- Proven school nurse or boarding school experience (preferable)

Interested candidates should email their CVs with a covering letter and names of three references to Bronwyn Gabriels bgabriels@bishops.org.za by 21 August 2026

Only short-listed contacts will be contacted by 18 September 2026. If you have not heard from us by this date, please consider your application to have been unsuccessful.

Only South African citizens will be considered for a permanent post.

www.bishops.org.za

Bishops, in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognizing and accepting this disclaimer.

Bishops is committed to transformation. In accordance with our Employment Equity Plan, preference shall be given, but not limited to, candidates from the designated groups.