



**An Anglican Boys' School, rooted in Africa, providing a holistic and relevant education in a nurturing, and transforming environment, committed to developing men of principle and compassion.**

## **College ICT Curriculum Integrator**

The following position will become available at Bishops Diocesan College with effect from January 2026.

Bishops offers an Office 365, technology-rich learning environment that champions a vibrant culture of self-directed professional growth. We believe that integrating technology with pedagogy is essential to empowering educators and enhancing teaching excellence. This role plays a key part in that journey—providing ICT guidance, training and support to inspire and engage teachers as they continue to grow professionally.

Job description: Support learning and teaching systems by engaging with HOD's and teachers in effective and appropriate use of ICT, improve professional competencies and provide technical support and documentation.

### **Job Responsibilities:**

- Engage with academic staff to determine their personal use of IT, particularly in their lessons
- Meet with HODs and teachers regularly to plan and support curriculum integration
- Assist with training in developing digital resources and maintaining Intranet and other learning programmes with the aim of leveraging optimal use of IT in the classroom
- Explore and create innovative and collaborative models of ICT-integrated instruction and ICT-supported management within the prescribed software suites
- Work with teachers in the classroom in a mentoring role / assist with the introduction of new software
- Develop and offer training programmes
- Work with Resource Centre Manager on research skills programmes
- Assist with new staff and student systems orientation
- Stay abreast of current educational software solutions and teaching methods
- Assist with software licensing and laptop onboarding
- Assist with first line software support

Required Skills and Qualities:

- Self-motivated and organized
- Good verbal and written communication skills
- Empathetic, innovative and engaging personality
- Strong people skills
- Ability to work well in a team environment
- Ability to follow instructions, yet show initiative within the scope and limitations of the budget and strategic goals
- Technically competent with a strong understanding of ICT tools and software
- Ability to engage with and understand technical documentation

Interested applicants should email a cover letter and CV including 3 contactable references to [bgabriels@bishops.org.za](mailto:bgabriels@bishops.org.za) AND complete the Online Application by 12 September 2025.

### [Online Application](#)

Only shortlisted contacts will be contacted by 22 September 2025. If you have not heard from us by this date, please consider your application to have been unsuccessful. Only South African citizens will be considered for a permanent post.

### [www.bishops.org.za](http://www.bishops.org.za)

Bishops, in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.

*Bishops is committed to transformation. In accordance with our Employment Equity Plan, preference shall be given, but not limited to, candidates from the designated groups.*