Bishops Prep and Pre-Prep Parents Association

Notice of the 2026 Annual General Meeting of the Bishops Prep and Pre-Prep Parents Association
and
call for nominations for the election of committee members to the Bishops Prep and Pre-Prep Parents Association Executive Committee

05 November 2026

Members of the Bishops Prep and Pre-Prep Parents Association (the "PA") are hereby giving notice of the intention to hold an Annual General Meeting ("AGM") this year for the PA. This will be an in-person AGM.

As such the AGM will assume the following format:

1. **Notice of AGM** – this serves as notice of the upcoming AGM.

2. **Call for nominations and election of PA Committee members** – this serves as a notice of a call for nominations.

    a. Nominations for committee members must be received by 18h00 SAST on Friday 13th November 2026. All nominations to be emailed to Alison Cunnold at acunnold@bishops.org.za.
    b. **Nominee information:** Please use form attached
    c. Members are welcome to nominate themselves or others.
    d. We will notify all nominated members and confirm availability.

3. **Chairman's and Treasurer's Reports**

    a. These reports will be distributed for review on Tuesday 17th November 2026. Any queries or comments are welcome, either electronically or telephonically.
    b. Members will be given the opportunity to vote in favour or against the tabled reports in the Election Ballot mentioned below.

4. **The election** will be held on Monday 23th November 2026 at the AGM.

a. An email with a ballot of all nominated members will be distributed to PA members on Wednesday 18t November 2026.
b. There will be six (6) positions available for election at the 2023 PA AGM. One of the current elected PA members have made herself available for re-election.
c. Each PA member will be entitled to vote for up to 6 members.

5. **Other motions:** Members are entitled to raise any other motions for consideration at the AGM. Such motions must be received by 18h00 SAST on Wednesday 18th November 2026, by emailing the Chair at sally@sallyd.biz

6. **The AGM** will take place on Monday 23 November at 18h00 at Jagger Hall, Duke Road, Rondebosch, at which time the votes for Committee nominees, support for presented reports and other motions will be considered and collated.

7. **Results of AGM and Election:** The Chair will communicate the results of the AGM and the election to members of the PA on Tuesday 24th November 2026 after the AGM, electronically.

8. **Quorum for AGM:** In line with the Constitution of the PA, a meeting is quorate with 20 members in attendance.

9. All elected PA Committee members will be informed of their election and will be notified when the first meeting of the PA will be.

Should you have any questions or comments about this Notice, please contact Sally Duncan at sally@sallyd.biz

Sally Duncan
Chair: Bishops Prep and Pre-Prep Parents Association
05 November 2026